



**DEFENCE HOUSING AUTHORITY QUETTA
HIBA TRANSFER APPLICATION BY THE DONOR**

DHAQ T&R Hiba Tfr Form (HTF-2) | Page 1 of 1

From: _____

Mobile No: _____

To: The Director Transfer & Records

Defence Housing Authority, Airport Road Quetta.

**Subject: HIBA TRANSFER IN RESPECT OF PLOT NO _____ MEASURING
_____ SITUATED IN DEFENCE HOUSING AUTHORITY, QUETTA**

Dear Sir,

1. I _____, S/W/D of _____
CNIC No _____ bearing NTN No _____ an Active Tax Payer
/ Non-Active Taxpayer owner of _____ marla / kanal, residential / commercial property, reference
No _____, want to gift away (Hiba Bila Muawiza) above mentioned property to
Mr/Miss/Mrs _____ S/W/D of _____
CNIC / NICOP Number _____ NTN No _____

2. I have executed necessary transfer papers, appended below for your necessary action.

3. I acknowledge that I will pay all Federal, Provincial, Local Taxes along with DHAQ fee as applicable before the date of Hiba Transfer.

4. Kindly transfer the above property in favor of the donee.

Yours Sincerely,

Signature: _____

Dated: _____

DOCUMENTS REQUIRED & NECESSARY INSTRUCTIONS

1. Hiba Transfer Application (DHAQ T&R Hiba Transfer From HTF-2).
2. Original Allocation / Allotment Letter for cancellation.
3. Hiba Declaration by Donor as Affidavit Format 9 and Acceptance Declaration by Donee as Affidavit Format 10 on Stamp paper of Rs. 100/- as duly attested by Oath Commissioner.
4. No Demand Certificate (NDC) issued by DHAQ.
5. Photocopies of CNIC / NICOP of Donor(s).
6. Photocopies of CNIC / NICOP of Donee(s).
7. 2 x Passport Size photograph of the Donee(s).
8. DHAQ Transfer Fee on voucher deposited in DHA Habib Bank Gen Fund Acct.
9. Membership Certificate No / Form of the Donee duly filled along with paid fee voucher.